

Dear Prospective Buyers,

*Thank you for choosing Windsor Oaks! Attached please find the **Sales Application** package with a **Checklist for Prospective Buyers** that has all of the information you will need in completing this application in its entirety.*

Once the sales application is completed, please schedule an appointment with La Toya in the management office for review. Applications cannot be dropped off and will not be accepted. (Application must be received two (2) weeks prior to setting up an interview prior to submission with the Management Office.)

Prospective buyers current total income must be \$50K minimum for one applicant, \$75K minimum combined for two applicants. Retirees are required to meet either the income or provide proof of \$500K in assets. (Please note: Bonuses, overtime, tips and/or commission will not be considered as part of your income. Applicants whose income is paid off the books will not be accepted.)

All persons who reside on the premises must attend the interview, including children. (Children under the age of five years old do not have to attend.) Applicants will not be interviewed if any individual cannot attend.

We thank you for your interest and please feel free to contact our office with any questions. We look forward to meeting with you!

Sincerely,

*WOTC Tenants' Corp.
Board of Directors*